

**Jackson County Library District
FY 2019–2020 Budget Calendar**

Dates

Appoint budget officer	February 14
Adopt budget calendar.....	February 14
Hold Board/Budget Committee work session.....	March 1
Publish notice of 1 st and 2 nd BC meetings on District Website	April 3-April 23*
Publish notice of 1 st and 2 nd BC meetings in <i>Mail Tribune</i>	April 3-April 28*
Budget Committee meets (receives budget message and proposed budget)	May 3
Budget Committee meets again (if needed).....	May 10
Publish notice of budget hearing on District website.....	May 23-June 3
Public notice of budget hearing in <i>Mail Tribune</i>	May 23-June 8
Hold budget hearing at Board’s regular June meeting	June 13
Enact resolutions to adopt budget, make appropriations, etc.....	June 13
Submit tax certification documents.....	by July 15
Send copy of all budget documents to county clerk.....	by September 30

*Public notice of all budget committee meetings and the budget hearing shall be printed once in the *Mail Tribune* 5 to 30 days prior to the meetings. Additional public notice will be posted on the District’s website at least 10 days prior to the meetings.

Note: All budget committee meetings will begin at 3:00 p.m. in the Adams Meeting Room at the Medford Library.

Prepared on February 4, 2019