

**Jackson County Library District
FY 2020–2021 Budget Calendar**

Dates

Appoint budget officer	February 13
Adopt budget calendar.....	February 13
Hold Board/Budget Committee work session.....	March 2
Publish notice of 1 st and 2 nd BC meetings on District Website	April 11-May 6*
Publish notice of 1 st and 2 nd BC meetings in <i>Mail Tribune</i>	April 11-May 6*
Budget Committee meets (receives budget message and proposed budget)	May 11
Budget Committee meets again (if needed).....	May 18
Publish notice of budget hearing on District website.....	May 23-June 3
Public notice of budget hearing in <i>Mail Tribune</i>	May 23-June 8
Hold budget hearing at Board’s regular June meeting	June 11
Enact resolutions to adopt budget, make appropriations, etc.....	June 11
Submit tax certification documents.....	by July 15
Send copy of all budget documents to county clerk.....	by September 30

*Public notice of all budget committee meetings and the budget hearing shall be printed once in the *Mail Tribune* 5 to 30 days prior to the meetings. Additional public notice will be posted at each of the Library branches, as well as on the District’s website at least 10 days prior to the meetings.

Note: All budget committee meetings will begin at 4:00 p.m. at the following locations:

- March 2, 2020 – Large Meeting Room at the Medford Library
- May 11, 2020 – Adams Meeting Room at the Medford Library
- May 18, 2020 (if needed) – Community Meeting Room at the Talent Library

Prepared on February 4, 2020