

JACKSON COUNTY LIBRARY DISTRICT BOARD MEETING
MINUTES FOR THE MEETING
HELD ON JULY 8, 2014

The Jackson County Library District Study Session and Board Meeting was opened by Chair Jill Turner on Tuesday, July 8 at 8:33 a.m. in the Adams Community Meeting Room at the Medford Library. Those present were:

Board Member Jill Turner, Chair
Board Member Carol Doty, Director
Board Member Maureen Swift, Director
Lisa Garcia, Jackson County Library Business Manager
Kim Wolfe, Jackson County Library Director
Betsy Randolph, Recording Secretary
Members of the Public and Press

ABSENT: Board Member Susan Kiefer, Director; Board Member Monica Weyhe, Vice Chair

1. *Addition to the Addenda*

Discussion and adoption of a Personnel Services Policy prior to the discussion of attorney interviews.

Chair Turner stated the need to have in place a Personnel Services Policy prior to contracting with any person or entity. Director Maureen Swift submitted for consideration, and read aloud, a policy she created based on what is in place at another Oregon library district. After discussion, Ms. Swift made a motion to adopt the Personnel Services Policy as presented. Carol Doty seconded the motion. Those who voted aye: Director Doty, Director Swift, and Chair Turner. Motion passed.

2. *Attorney Interviews*

Following an extended discussion covering the substance and order of questions to ask of candidates, three prospective attorneys were interviewed for the position of legal counsel for the Jackson County District.

Interviewed were Mark Bartholomew (of Hornecker, Cowling, LLP who brought John Blackhurst), Sydnee Dreyer (Huycke, O'Connor, Jarvis, LLP), and William (Bill) Mansfield.

Chair Turner called a recess at 10:30 a.m. in order to check references given by the candidates. At 11:10 Chair Turner called the study session back into session.

Discussion ensued about each of the candidates. The Oregon Legal Bar had been called. No complaints or legal action were on file for any candidate within the last five years. Members ranked their first, second, and third choices. One candidate was eliminated. At 11:30, Chair Turner called a 15-minute recess in order to call additional references for the remaining candidates.

At 11:43, Chair Turner called the session back to order. References and information gathered was discussed. Chair Turner said she felt due diligence had been performed and she would entertain a motion to hire legal counsel.

3. *Motion to Appoint*

Maureen Swift motioned that the Jackson Library District Board hire Mark Bartholomew as its attorney. Member Carol Doty seconded. Those who voted aye: Director Doty, Director Swift, and Chair Turner. Motion passed.

There being no further business or discussion, Chair Turner called for a motion to adjourn. MSC (Doty/Swift). Meeting was adjourned at 11:46 a.m.

The next Jackson County Library District Board meeting will be held on Thursday, July 15, 2014 at 8:30 a.m. in the Adams Room of the Medford Library, 205 S. Central Avenue, Medford.

JACKSON COUNTY LIBRARY DISTRICT BOARD

/s/ Jill B. Turner

Jill B. Turner, Chair

ABSENT

Monica Weyhe, Vice-Chair

/s/ Maureen Swift

Maureen Swift, Position 2

ABSENT

Susan Kiefer, Position 3

/s/ Carol Doty

Carol Doty, Position 5

/s/ Betsy Randolph

Betsy Randolph, Recorder

Approved on: 08/07/2014