

MINUTES FOR THE
JACKSON COUNTY LIBRARY DISTRICT
SPECIAL BOARD MEETING
JUNE 18, 2015

1. Call to Order/Roll Call

The Jackson County Library District Special Board Meeting was opened by President Jill Turner on Thursday, June 18, at 9:00 a.m. in the Adams Community Meeting Room at the Medford Branch Library, 205 S. Central Avenue, Medford, Oregon. Roll call was taken and those present were:

Jill Turner, President
Monica Weyhe, Vice President
Carol Doty, Director
Maureen Swift, Director
Mark Bartholomew, Counsel

ABSENT: Susan Kiefer, Director

Also Present: Lisa Marston, Rogue Valley Council of Governments
Library employees and members of the Public

2. Introductions and Declarations

No introductions were needed.

3. Consent Agenda

3.1 *Motion approving the minutes of the Library District Budget Committee Meeting of March 23, 2015*

3.2 *Motion approving the minutes of the Library District Budget Committee Meeting of June 1, 2015*

3.3 *Motion accepting and certifying the results of the May 19, 2015 Special Election*

Vice President Weyhe requested Item 3.1 be moved to later in the agenda, as she had some corrections. Director Swift made a motion to approve items 3.2 and 3.3 as presented and Vice President Weyhe seconded the motion. Those who voted aye: President Turner, Vice President Weyhe, Director Swift and Director Doty. Motion passed.

4. Oral Requests and Communications From Audience

No one wished to address the Board.

5. *Public Hearing to Receive Comments Regarding Fiscal Year 2015-2016 Budget*

President Turner opened the Public Hearing at 9:03 a.m. No one wished to speak and the Public Hearing was closed at 9:04 a.m.

6. *Resolutions*

6.1 *Resolution 2015-09 Adopting Fiscal Year 2015-2016 Budget, Making Appropriations and Imposing and Categorizing Taxes.*

Director Doty made a motion to approve Resolution 2015-09 as presented and Vice President Weyhe seconded the motion. Those who voted aye: President Turner, Vice President Weyhe, Director Swift and Director Doty. Motion passed.

6.2 *Resolution 2015-10 Adopting Library Fee Schedule and Meeting Room Rental Fees*

Vice President Weyhe noted a clerical error in the fee schedule. The cost of both copy and printing should be \$.10 per side. Vice President Weyhe made a motion to approve Resolution 2015-10 with that correction and Director Doty seconded the motion.

Those who voted aye: President Turner, Vice President Weyhe, Director Swift and Director Doty. Motion passed.

3.1 *Motion approving the minutes of the Library District Budget Committee Meeting of March 23, 2015 (moved from earlier in the meeting)*

Vice President Weyhe noted a correction on the Minutes from March 23, 2015, to show that Budget Committee Member Edwin Budge was a past-president of the Oregon Library Association (not Organization). President Turner also noted that her introduction should state that she staffed many budget committees, rather than served on many budget committees.

Vice President Weyhe made a motion to approve the minutes from March 23, 2015 with these corrections. Director Swift seconded the motion. Motion passed unanimously by voice vote.

7. Unfinished Business

7.1 *Motion Approving Intergovernmental Agreement (IGA) with Rogue Community College (RCC) for Lease Agreement/Agreement for Joint Operations*

Vice President Weyhe made a motion to continue this item to the July 2, 2015 Library District meeting because RCC had been unable to meet to discuss the IGA. Mr. Bartholomew agreed that there was limited risk, as the current contract expires on July 1, 2015. Director Doty seconded the motion. Motion passed unanimously by voice vote.

8. New Business

8.1 *Motion Approving Contract for Security Guard Services at the Medford Library*

Director Swift noted that after checking references, the Evaluation Committee now recommends approving a contract with Action Security. After discussion regarding the increased need for on-site security and positive feedback from Library staff regarding current Action Security staff, Vice President Weyhe made a motion to enter into a one-year contract with Action Security, with a possible one-year extension. Director Doty seconded the motion. Motion passed unanimously by voice vote.

President Turner requested an updated memorandum be added to the file copy of the agenda packet to explain why the decision was made, as the original recommendation of the Evaluation Committee was for a different firm.

9. Next Meeting Dates

President Turner reviewed the calendar of upcoming meetings. Vice President Weyhe and Director Kiefer plan to attend the American Library Association Annual Conference on June 25-29, 2015. The next Library District Regular Board Meeting is scheduled for July 2, 2015, in the Medford library.

A short discussion was held regarding the Special District Association of Oregon (SDAO) training on August 4, 2015, and the insurance discount that is connected with that. Vice President Weyhe noted all of the Board attended the training in 2014, and questioned if the discount would be made available for such recent participation. President Turner stated only one

Board member would be required to attend in order to qualify for the discount, and she believes at least one person is planning on attending. Director Doty suggested that Lisa Marston should be permitted to go if she can arrange time and schedule to do so.

The District Board Meeting and Board Planning Session will start at 9:30 a.m. on August 13-14, 2015, at the Prospect Hotel.

Director Doty asked follow-up questions regarding an agreement with the Jackson County Treasurer. President Turner is continuing conversations with the County Treasurer and Mr. Bartholomew is in contact with County Counsel regarding a possible agreement. Any agreement would need to be in place before excess District funds become available in November.

President Turner adjourned the meeting at 9:27 a.m.

/s/ Lynell Dewey
Recording Secretary

Approved on: July 2, 2015