

MINUTES

ATTENDEES

Present at the meeting were Board Members Susan Kiefer (Vice President), Carol Doty, Jill Turner, Monica Weyhe, Mark Bartholomew (Legal Counsel), Lisa Marston (Executive Administrator), Jamar Rahming (Library Director)

CALL TO ORDER

Vice President Susan Kiefer called the meeting to order at 9:36 a.m.

INTRODUCTIONS AND PROCLAMATIONS

Kiefer announced that due to illness Swift would not be in attendance and that Kiefer would chair the board meeting. Kiefer wanted to issue a special thanks to all branch library staff for persevering through the recent weather issues to keep the libraries open and functioning. A special thank you was announced to Johnny Spalliero with Jackson County Facility Maintenance for keeping sidewalks and parking lots cleared of snow. His efforts were noted by the whole Board and Marston stated that he worked even though county offices were closed due to inclement weather.

CONSENT AGENDA

MOTION: Doty moved to approve the minutes from the December 8, 2016 Board meeting with the following statement added under JCLS Hours: "JCLS is also taking into consideration school hours". Weyhe seconded the motion. The motion was passed unanimously.

ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

No public comments.

PRESENTATIONS AND REPORTS

Library Director Report

Doty addressed a rumor that she had heard about Hoopla funding being potentially spent and asked if there would be support for the program from LS&S. Rahming quickly answered that the funding for Hoopla is not gone however the program was far more successful than was originally anticipated. Moving forward the program will be reevaluated along with the collections budget to see if there are areas in the print collection that can be decreased. Under no circumstances is Hoopla service decreasing or going away, the program is too popular and successful.

Weyhe advised for Rahming's benefit that prior to any current program receiving a reduction in funding that it first be brought to the Board. The reasoning behind this is that additional funding sources from the Board potentially increasing the budget, Friends of the Branch Libraries and JCLF.

Doty asked Rahming to expand on the New Hires within the Library Directors Report. Rahming explained that Mr. White coming in from RCC is what he believes to be a great hire, possessing not only the IT skills necessary for the position but also the interpersonal skills required in a customer service position. Second round of interviews for the Marketing Coordinator position will be January 12th, 2017.

Financial Report

Turner explained that financially the District is in good shape. Turner additionally explained that at this time of year the District has more funds available due to property taxes being due at the end of the year and she speculated that there might be more revenue this year as a result of the property taxes.

NEW BUSINESS

Blue Sky Renewable Energy Proposal

Hattie Berg, Senior Community Outreach Coordinator explained that Pacific Power customers are eligible for the program. At this time they are offering customers for a little bit more cost per month to exchange their current power usage provided through fossil fuels for wind power blocks.

There was quite a bit of dialogue between the Board and the consensus was that an Energy Audit needs to be done in order to properly evaluate energy usage at the different branches utilizing Jacksonville and Talent Branch Libraries as the example in which they both have the same square footage but one branch pays a significantly higher electric bill.

Kiefer asked Berg if grant opportunities are available for Blue Sky participants to include potentially converting some of the libraries over to solar power if they chose to. Berg responded that yes grant opportunities could be available but you they would need to be a Blue Sky participant at some level.

Kiefer asked Ms. Berg to continue. Continuing with her presentation Ms. Berg commended the Board first by being open to the discussion of using renewable energy but also for agreeing that energy efficiency and conservation go hand in hand and an Energy Audit is absolutely a great starting point to determine energy efficiency.

To provide an example of what the additional cost of being a participant would look like Berg used the District electricity use totals and declared that if interested JCLD could participate at the minimum level which is called Blue Sky Supporter Partner for an additional \$13.65 per month which equates to 7 monthly blocks. Berg also explained that the options are available to JCLD if they wanted the branch libraries to be enrolled individually or as a District and if JCLD chose to just have one library join the program at this time then that would be acceptable as well while reemphasizing that there were many options available.

Marston in an effort to clarify to the Board what the supporter level equated to she explained that it would have an insignificant environmental impact and that the District would not yet qualify as an EPA Green Power Partner (a minimum purchase level). Berg confirmed that information and also explained that while the EPA Green Power Partner program is not under the Blue Sky program it is an additional recognition benefit from being enrolled in the Blue Sky program.

Kiefer directed a question towards Berg in which she recited from the Visionary Level participant under the Districts Blue Sky information page that it looked like it would cost an additional \$5,632.80 per year which to her seemed a very insignificant amount compared to the budget JCLD currently has citing that over \$227,000 is allocated to electricity annually. Berg immediately agreed and also offered that she had worked it out to about a 2.8% increase in annual cost. Doty offered that with Energy Trust having the ability to complete an Energy Audit for the District they potentially could offset the costs with their findings in the audit.

Kiefer asked Berg if she could provide some information on the power grid, Kiefer explained that she has heard that the power grid in this region isn't in very good shape for utilizing alternative energy. Berg

explained that she didn't have professional knowledge on the grid setup she did confirm that it is being updated to accommodate for renewable energy. She also stated that while renewable energy is not as consistent as fossil fuels it does have priority in usage. Kiefer asked if the funds accumulated through the Blue Sky program went towards updating the power grid, Berg answered by explaining that it is an indirect benefit. The more organizations and business' purchase blocks through the Blue Sky program more facilities can become available thus increasing the competition between renewable energy and fossil fuel sources.

Weyhe asked if there had been negative feedback when Medford became a Blue Sky partner a few years back from the public due to the increased cost being paid for through public funding to which Berg responded that she had not heard anything negative.

MOTION: Weyhe moved to approve JCLD partnering in the Blue Sky Program under the Supporter Level at an additional annual cost of \$163.80 while JCLD is analyzing the feasibility of moving up to higher levels of participation in the future. Doty seconded the motion. The motion was carried by all Board members present.

Board Retreat Planning

Kiefer reported that the Board would be meeting with Ruth Metz, Ruth Metz Associates on the 20th of January and Doty also added that the Board would again meet with her on February 3rd. Both meeting times will be 9 – 3 at the Commons. Kiefer added that more information is coming forth soon to include who in addition to the Board members would be participating citing the Library Director and Staff depending on the projects they are working on.

Appoint Budget Officer

MOTION: Weyhe moved to approve Lisa Marston, Executive Administrator JCLD as the Budget Officer. Doty seconded the motion. The motion was carried by all Board members present.

Marston announced that she does have a tentative schedule but she is waiting for the Budget Committee to be completed before firming the dates. As of now the schedule is consistent with 2016's in which the first meeting is scheduled for the same day as the Board meeting in May with a meeting scheduled for one week later if required. The Budget Hearing is scheduled for June 8th, 2017.

Turner asked if a pre-meeting would be needed; Marston responded that a pre-meeting wouldn't be necessary at this time however if Turner and Vicki Robinson, RVCOG Accountant could once again produce a mid-year progress report for the District that would be very helpful. Turner agreed. Weyhe reminded the Board that they had agreed to present a semi-annual report to the Budget Committee and asked if the Budget Committee should be invited to the next meeting. Marston added in that the Budget Committee is always invited to the meetings; Turner stated that her and Ms. Robinson would get together to comprise a mid-year report and if something were to come up in which the Budget Committee would be needed they could call a meeting at that time.

OLD BUSINESS

Nominations for JCLD Budget Committee

Kiefer announced her intention to table the nominations for JCLD's Budget Committee citing the absence of Maureen Swift, Board President, who is serving with Doty as the Nomination Committee. Doty agreed with tabling the nominations but did add that individual interviews had been conducted but that was due to the interested party's schedule. Bartholomew agreed that it was a good decision to table this for now.

MOTION: Turner moved to table Nominations for JCLD Budget Committee. Weyhe seconded the motion. The motion was carried by all Board members present.

Comic Con Update

Laura Kimberly, Medford Branch Librarian announced meeting with RCC representatives in January and the RVCOG Board of Directors on the 25th of January. Donation letters have been sent out and flyers have been spread out in the downtown area. Kimberly briefed the Board on the major contributors and participants thus far. As an example she explained that printing will be taken care of through a local business along with marketing for the event. Doty recommended rechecking with local booksellers and invite them to the event, this she said is important since there are not as many of the local booksellers left in the area. Kimberly closed by reporting that she would also be looking into whether local business' involved in after Comic Con events later in the evening were requiring similar security limitations in regards to masks and costume weapons (fake weapons specific to costumes).

COMMITTEE AND BOARD MEMBER REPORTS

Correspondence Committee

Nothing to report.

Governmental Affairs

Doty called the Boards attention to a report she handed out and she recommended reviewing it due to the material within it in regards to recommendations that had been gathered through meetings with community representatives. Doty reported that the Governmental Affairs Committee agreed with Weyhe who had previously suggested renaming the committee the Facilities Committee.

MOTION: Doty moved to change the name of the Governmental Affairs Committee to Facilities Committee. Turner seconded the motion. The motion was carried by all Board members present.

LS&S Committee

Suspended at this time.

Policy Committee

Kiefer reported that Susan Bloom is beginning work on the Collection Policy.

Technology Committee

Nothing to report.

Individual Reports

Kiefer reported that poles for fiber optic lines are currently being installed near Prospect and, she believed, are almost complete. Both the school and library are looking forward to the completion of the project that will provide high-speed internet to the area.

Adjourn

Meeting was adjourned at 11:04 am.

/s/ Donovan Edwards

Recording Secretary

Approved – February 9, 2017