

MINUTES

ATTENDEES

Board Members: Susan Kiefer (President), George Prokop (Vice President), Cathy Shaw, Carol Doty, Jill Turner

Budget Committee: Eric Dziura, Cathy de Wolfe, Gerri Davis, Kevin Keating, Cathy Prazenica (absent)

Additional participants/attendees: Kari May (Library Director) (attended by phone), Laura Kimberly (Assistant Library Director), Carey Hunt (Assistant Director of Support Services), Mitch Seidman (JCLF Board Chair), Kira Lesley (Archivist, SOHS), Lisa Marston (District Administrator/Budget Officer), Vicki Robinson (Accountant), Donovan Edwards (Administrative Assistant)

Call to Order/Roll Call

President Susan Kiefer called the meeting to order at 3:04 p.m. asked for roll call and then turned the meeting over to Gerri Davis, the Chair of the Budget Committee.

Approve Proposed Agenda

Budget Committee Chair Davis asked if there were any questions regarding the proposed agenda. Hearing none, Davis asked the Budget Officer to deliver the budget message.

Budget Message

Marston presented the JCLD 2018-2019 Budget Message (page 4) and noted updates on the proposed budget.

Presentation of the Proposed Budget

Marston presented the JCLD 2019-2020 Budget Priorities (page 5) and Major Contracts for 2019-2020 (page 6). Robinson presented JCLD Tax Projections (page 9), Restricted Funds (page 10), Major Building Maintenance (page 11) and Projects (page 12). May presented the JCLD Technology Plan Budget 2019-2022 (page 13) and provided a brief explanation of some of the projects referenced within the report. Marston presented JCLD Library Materials and the 2 Year Plan Budget 2019-2020 (page 14). Marston also noted that under the Personnel Services (lines 1-12; page 15) enough had been included to support additional staff during the transition. Robinson presented JCLD 2019-2020 Revenues (page 15), Expenditures (page 16-19), and Reserve Fund (page 20).

Ms. de Wolfe asked if there had been steps taken to communicate with the public regarding the transition and stressed the importance of keeping employees well informed of the process. Shaw explained that the Board could only communicate with employees through LS&S and Kiefer added that a letter to employees had just been signed.

Public Comment

Mitch Siedman, Board Chairman JCLF thanked the Board for giving consideration for supporting JCLF.

MOTION: Turner moved that the JCLD Budget Committee approve the budget for Fiscal Year July 1, 2019 through June 30, 2020 in the total amount of \$20,094,120 in the General Fund and \$6,066,279 in the Capital Improvement Fund for an aggregate total of \$26,160,399 which includes \$20,636,384 of appropriation expenditures and \$5,524,015 of unappropriated remaining fund balance. She additionally moved for the JCLD Budget Committee to approve the property taxes for Fiscal Year 2019-2020 at the rate of \$.52 per \$1,000 of assessed value for the permanent rate. Shaw seconded the motion. The motion was approved unanimously by roll call vote.

Adjourn

Davis adjourned the meeting at 4:53 p.m.

/s/ Donovan Edwards
Recording Secretary